

TENDER DOCUMENTS 2018-19



(VARIOUS TYPES OF MEDICINES) HAZARA UNIVERSITY, MANSEHRA

Procurement Office, Hazara University, Mansehra,
www.hu.edu.pk. Email: ihtisham@hu.edu.pk, contact No. 0301-8708761

1. GENERAL INSTRUCTIONS & CONDITIONS FOR THE BIDDERS

- I. Only those firms are allowed to participate in the tender who are General Sales Tax (GST) registered and have active National Tax Number (NTN)
- II. Bidder(s) must have a valid license from the concerned Government authority.
- III. Bidder(s) must have sound financial position, sufficient experience, well reputation and capability for timely completion of supply
- IV. Bidder(s) must attach earnest money of Rs. 50,000/- (refundable) in the shape CDR / Call Deposit. Earnest money in the form of cheque shall not be accepted.
- V. No bidder will be allowed to submit its second or third offer with the same bid.
- VI. Only those bid(s) will be considered which would be submitted on the tender documents.

2. BID OPENING PROCEDURE

- I. Single stage-two envelope procedure will be adopted to evaluate the offer(s)
- II. The bid shall comprise a single package containing two separate envelopes each envelop should contain separately the “Technical Proposal” and “Financial Proposal”
- III. Two separate envelopes shall be marked as “Technical Proposal” and “Financial Proposal” in bold and legible letters.
- IV. Offer(s) /item(s) which will not be found according to the standard / specification(s) and evaluation criteria, shall not be accepted and “Financial Proposal of such firms will be returned unopened on spot.
- V. “Financial Proposal” will be opened only of those firms whose offer(s) /items would be found as per specifications and laid down criteria.
- VI. The offered price of items (s) should be inclusive of all Government Taxes. Withholding tax at source will be deducted at the time of payment.
- VII. The successful bidder shall deposit Rs. 60,000/- as performance guarantee, which will be retained by Hazara University till expiry of contract period i.e 30-06-2019. The period of guarantee will start from the date of delivery / satisfactory inspection of items.
- VIII. A separate agreement shall be executed with successful bidder.
- IX. The quantity of item(s) can vary subject to availability of fund and demand of Hazara University.

- X. The delivery / supply shall be completed within the time specified as per agreement not later than 30 days from the date of work order.
- XI. The expiry date of the item(s) shall be more than 18 months from the date of supply.
- XII. Penalty for failure of supply: if the firms fail to supply all or any of the items as per specification and required standard, security will be forfeited and unsupplied items must be purchased on the risk and cost of supplier concerned, apart from that action for black listed of the firm will be initiated.
- XIII. All item(s) shall be inspected by the University purchase committee. Only the items of best quality shall be accepted. Item(s) which will not be found according to required specifications / standard shall not be accepted.
- XIV. In case any of the terms and conditions of the agreement is violated, the responsibility for any loss or damage will be borne by the supplier.
- XV. All bids must reach and be received by the University on or before the prescribed deadline at 1330 hours. The bids will be opened at 1430 hours on the same day in the conference room, Hazara University in presence of the bidders or their authorized representatives, who wish to be present.
- XVI. The bidder(s) are required to provide the bill warranty with delivery of medicines.
- XVII. The bidder(s) are required to quote the prices of below mentioned items or at least their equivalent;

S. No	Name of Medicine	Qty	Price	S. No	Name of Medicine	Qty	Price
1.	Tab Artifen 50mg			2.	Gloves Surgical		
3.	Tab Gravinate			4.	Silk 2/0		
5.	Tab Panadol CF			6.	Silk 3/0		
7.	Tab Zodip 5mg			8.	Pyodine Solution		
9.	Tab Flagyl 400mg			10.	Syp Flagyl		
11.	Tab Disprine			12.	Ing Imotet T.T		
13.	Tab Stemitil			14.	Ing Lignocaine 2%		
15.	Tab Famotadine 40mg			16.	Xylocaine Gel		
17.	Tab Novidae 500mg			18.	Syp Spaslar-P		
19.	Tab Piriton			20.	Folyse Cathiter		
21.	Tab Calpol			22.	Cotion Roll		
23.	Tab Panadol			24.	Xynocine N/SPY		
25.	Tab Brufen 400mg			26.	Syp Citralka		
27.	Tab Brufen 200mg			28.	Inj Avil		
29.	Tab Erythocin 500mg			30.	Dicloran Gel		
31.	Tab Ponstan			32.	Surgical Blade		
33.	Tab Ponstan Fort			34.	Kaoline Polotice		
35.	Tab Entox-P			36.	Surgical Gauze		

37.	Tab Resochine			38.	Fucidine Cream		
39.	Tab Fansidar-P			40.	Ing Lasix		
41.	Tab Dulculex			42.	Syp Hyderline DM		
43.	Tab Zyrtec 10mg			44.	Ventoline Solution		
45.	Tab Narvasc 10mg			46.	Dettol		
47.	Tab Metodine DF			48.	Ing Nalbin		
49.	Tab Getryl 3,4mg			50.	Tab Gen M.80/480		
51.	Tab Entamizol DS			52.	Anti Vanum Serum Vaccine		
53.	Tab Optalidon			54.	Anti Rabies Vaccine		
55.	Tab Ansaid			56.	Ing Oxidil 250		
57.	Tab Indiral 10mg			58.	Ing Oxidil 500		
59.	Tab Daizipand 5, 10mg			60.	Ing Oxidil 1gm		
61.	Tab Arinac Fort			62.	Ing Rosophine 1gm		
63.	Tab Coldine			64.	Tab Glucophage 500mg		
65.	Tab Leflox 250mg			66.	Tab Glucophage 850mg		
67.	Tab Leflox 500mg			68.	Tab Dionil 5mg		
69.	Tab AUgmentin 625mg			70.	Tab Tenormin 25mg		
71.	Tab AUgmentin 375mg			72.	Tab Tenormin 50mg		
73.	Tab AUgmentin 1gm			74.	Tab Tenormin 100mg		
75.	Tab Xanax 0.25			76.	Tab Co-Eziday		
77.	Tab Xanax 0.5mg			78.	Tab Lasix 20mg		
79.	Tab Buscopan Pluss			80.	Tab Lasix 40mg		
81.	Cap Amoxil 500mg			82.	Tab Spiromide 20 mg		
83.	Cap Ampiclox 500mg			84.	Tab Spiromide 40 mg		
85.	Cap Vibramycin 100mg			86.	Tab Moksi 400mg		
87.	Cap Imodium			88.	Cap Caricef 400mg		
89.	Cap Velocef 500mg			90.	Cap Cefspan 400mg		
91.	Cap Risek 20mg			92.	Tab Urixin 400mg		
93.	Cap Risek 40mg			94.	Cap Voren 50mg		
95.	Cap Macrobac 250			96.	Tab Caflam 75mg		
97.	Cap Macrobac 500mg			98.	Tab Brexin 20mg		
99.	Syp Pulmonal			100.	Tab Synflex 550 mg		
101.	Syp Calpal			102.	Tab Nospa 40mg		
103.	Syp Zyrtec			104.	Inj Voren 75mg		
105.	Syp Broxol			106.	Ing Tramal		
107.	Syp Amoxil 250mg			108.	Inf Risek 40 mg		
109.	Syp Caricef 100MG			110.	Inf Pladex 100ml		
111.	Syp Caricef DS 200mg			112.	Tab Laxotaniil 3mg		
113.	Syp Augmentin 312mg			114.	Syp Duphalac		
115.	Syp Mucain			116.	Hydrogen Per Oxide		
117.	Syp Benadryl			118.	Cat Gut 2/o		
119.	Syp Dijex MP			120.	Cat Gut 3/o		
121.	Syp Consilac			122.	Vicryl 3/0		
123.	Otosporin Ear Drops			124.	Tab Flux 20mg		
125.	Optachore EYE Drops			126.	Skilex Drops		
127.	Gentacin EYE Drops			128.	Doufilm Lotion		
129.	Somogel Cream			130.	Moxifloxacin Eye Drops		
131.	Wlintogino Balm			132.	Moxifloxacin Ear Drops		

133.	Iodex Balm			134.	Ciprofloxacin Eye Drops		
135.	Polyfax Cream			136.	Ciprofloxacin Ear Drops		
137.	Prednisynth EYE Drops			138.	Dacktarine Oral Gel		
139.	Inj Dyclo			140.	Kanalog Oral Gel		
141.	Inj Gravinate			142.	Nilstate Oral Drops		
143.	Inj Maxolan			144.	Betnovate Cream		
145.	Inj Solucortef 100mg			146.	Provate G. Cream		
147.	Inj Solucortef 250mg			148.	Clobivate Cream		
149.	Inj Valium 10mg			150.	Hydrozole Cream		
151.	Inj Zantac			152.	Tab Loprin 75mg		
153.	Inj Decodran iml			154.	Cap Novoteph 20 mg		
155.	Inf Flagyl			156.	Cap Novoteph 40mg		
157.	Inf Novidate			158.	Cap Nexium 20 mg		
159.	Inf Ringer Lactate 500ml			160.	Cap Nexium 40 mg		
161.	Inf Ringer Lactate 1000ml			162.	Sup Alcinil		
163.	Inf Dextrose Sline500ml			164.	Ulcenil Syp		
165.	Inf Dextrose Sline1000ml			166.	Tab Klaricid 250 mg		
167.	Inf Dextrose 5% 500ml			168.	Tab Klaricid 500mg		
169.	Inf Dextrose 5% 1000ml			170.	Syp Cefspam 100 mg		
171.	i/v Sets			172.	Syp Cefspam 200 mg		
173.	Bandages 2"			174.	Tab Diagesic P		
175.	Bandages 4"			176.	Tab Nebubral Fort		
177.	Crept Bandages 6"			178.	Tab Movax 2mg		
179.	Crept Bandages 4"			180.	Tab Movax 4mg		
181.	Stickins Plaster (ADP)			182.	Tab Movat Fort		
183.	Suniplast			184.	Syp Q plex		
185.	Disposable Syringes 5ml			186.	Syp Q plex Z		
187.	Disposable Syringes 10ml			188.	Tab Telfast 120mg		
189.	Spirit Methylated			190.	Tab Telfast 60 mg		
191.	Spirit Amonia			192.	Tab Fexit 60mg		
193.	Thermometer			194.	Tab Fexit 120mg		
195.	Glycerine			196.	Tab Kestin 20mg		
197.	ORS			198.	Tab T-Day 5mg		
199.	Cal Cee			200.	Tab Angesaid		
201.	Quinch Cream			202.	Tab Capotin		
203.	I/V Canula size 20			204.	Syp Entamizole		
205.	I/V Canula size 22			206.	Tab Alp 0.5mg		
207.	I/V Canula size 24			208.	Cap Epiral 250mg		
209.	Gravinate syp			210.	Syp Epival		
211.	Inj No spa			212.	Tab Prothidin 25mg		
213.	Tongue Depressor			214.	Tab Prothidin 75mg		
215.	Erythrocin 250mg			216.	Tab Motival		
217.	Erythrocin 500mg			218.	Syp Moxil 125mg		

GENERAL INSTRUCTIONS AND CONDITIONS	
i	Pay Order/Call Deposit Receipt/Bank Draft of Rs. _____ bearing No. _____ dated _____ of Bank _____ in the favor of Treasurer Hazara University, Mansehra is attached in original as earnest money. (Cheque not acceptable)
ii	The bid(s) is /are valid upto June 30, 2019.
iii	Offered price(s) inclusive of all Government taxes, transportation and labour charges etc.
iv	Payment will be claimed on completion of 100% supply as per tender specification and approved samples.
v	Successful bidder(s) shall deposit Rs. 60,000/- as performance guarantee in shape of pay Order, Call Deposit Receipt, Bank draft, which will be retained by the department till expiry of contract period i.e 30-06-2019.
vi	A separate agreement shall be executed with successful bidder.
vii	The quantity of item(s) can vary subject to availability of funds and demand of the University.
viii	The delivery / supply shall be completed within the time specified as per agreement not later than 30 days from the date of work order.
ix	All item(s) shall be inspected by the University purchase committee. Only the items of best quality shall be accepted. Item(s) which will not be found according to required specifications / standard shall not be accepted.
x	Item(s) which will not be found according to required specifications/standard shall not be accepted.
xi	In case any of the terms and conditions of the agreement is violated, the responsibility for any loss or damage will lie on the supplier/firm.

Bidder(s) Profile

Name: _____ Address: _____

License No: _____ License valid upto (Date) _____

GST No: _____ NTN _____

Bidder(s) signature and Stamp