

# HAZARA UNIVERSITY, MANSEHRA



## TENDER DOCUMENTS FOR PURCHASE OF IT AND LAB EQUIPMENTS. (2017-18)



**HAZARA UNIVERSITY, MANSEHRA**  
**OFFICE OF THE PROCUREMENT OFFICER**  
*Phone No. 0997-414178, Fax No. 0997-414111*

**1. GENERAL**

- i. Any bid without 2% earnest money of the total amount will not be entertained.
- ii. Conditional/incomplete/overwritten bid will not be entertained.
- iii. The prices quoted must be valid for at least 90 days from the date of tender opening for the evaluation of tender.
- iv. The successful bidders will be required to supply the items up-to the end of financial year 2017-2018. The bid can be extended for further period as per KPPRA rules, if both the parties agree.
- v. Telephonic/telexed/faxed/telegraphic quotations will not be entertained.
- vi. The bid must accompany the following:
  - a. Firm Registration Certificate with the Federal/Provincial Government.
  - b. National Tax Number
  - c. Sales Tax Registration Certificate Number.
  - d. Certificate to the effect that they have never been blacklisted by any Government/ Semi Government Organization.
  - e. Dealership Certificate from original manufacturer for Pakistan (where required)
  - f. All bids must be properly sealed and delivered through mail/courier.

**2. SCOPE OF SUPPLY**

The bidder shall supply the items according to the prescribed specifications. Any deviation will cause rejection of the supply order.

**3. BID PRICE**

The bidder shall indicate in his offer, list of items with prescribed specifications, the unit price and total bid prices of the items. Taxes levied by the Government, if any, shall be recoverable from the bidder as per rules.

**4. CURRENCY OF BID**

The Price should be quoted in Pakistani Rupees.

## **5. BID VALIDITY**

The bid should remain valid and open for acceptance of purchase for CFY 2017-18 from the date of opening of bids

## **6. SIGNING OF BIDS**

The person signing the bid shall sign and stamp all the pages of the bid, where entries are made.

## **7. PERFORMANCE GUARANTEE**

The winner of bid shall submit a performance guarantee @10% of the total bid amount in form of demand draft/pay order/Bank Guarantee in favor of Treasurer Hazara University Mansehra.

## **8. BIDS PROPOSAL**

The bid should comprise a single package containing two separate envelopes. Each envelop should contain separately the financial proposal and technical proposal. The envelopes shall be marked as "FINANCIAL PROPOSAL" and "TECHNICAL PROPOSAL" in bold letters. Initially the technical proposal will be opened whereas the financial proposal will be retained in the custody without being opened.

The committee will evaluate the technical proposals. The Technical proposal not confirming to the requirements of the university will be rejected, the financial proposal of bids found technically non-responsive will be returned un-opened to the respective bidders. Financial proposals of the technically responsive bids will be opened publicly at the time, date and venue which will be communicated well in time to the respective bidders.

The above stated standard evaluation criteria will be binding upon the bidders and will have no liability, on the University.

## **9. DEADLINE FOR SUBMISSION OF BIDS**

All bids must reach and be received by the University on or before the prescribed deadline i.e April 17, 2018 at 1300 hours through courier. **No bid will be received by hand.** The bids will be opened at 1400 hours on the same day in the conference room, Hazara University in presence of the bidders or their authorized representatives, who wish to be present.

## **10. LATE BIDS**

Any bid received in the university after the prescribed deadline shall not be entertained.

## **11. UNIVERSITY'S RIGHT TO ACCEPT OR REJECT ANY OR ALL BIDS**

The University reserves the right to accept or reject any or all tenders fully or partially without assigning any reason as per KPPRA Rules.

## **12. CANVASSING**

Unsolicited advice / clarifications and any personal approached at any stage of evaluations of bids are strictly prohibited and may lead to disqualification.

## **13. DELIVERY**

The bidders shall make delivery of the items within 30 days from date of issuance of supply order. A penalty of 2% of the item price per day subject to the maximum of 10% may be charged after expiry of the delivery time till the supply of the items. The delivery of items, their installation, testing and commissioning, shall be made at Hazara University Mansehra by the suppliers, at their own expense, and transportation arrangements. .

## **14. MODE OF PAYMENT**

No advance payment will be made as per Government rules. 90% of gross bill payment will be made to the supplier after inspection of supplied items by a committee of experts constituted by the University after the successful and complete supply, installation and functioning of the items. The remaining 10% will be kept as performance guarantee where applicable for one year and will be released after one year from the date of satisfactory supply of items.

## **15. PRICE**

The price of items will be inclusive of transportation and all taxes etc. No separate payment will be made by the University on this account.

## **16. TAXES**

All Government taxes shall be deducted at source according to the relevant rules.

## **17. ARBITRATION**

The decision of the University in all relevant matters will be final and unchallengeable in any court of law anywhere.

## **18. BID SECURITY AND AFFIDAVIT**

The bidder is required to place an affidavit in the technical proposal stating that a bid security amounting to 2% (Without indicating the figure) has been placed in the financial proposal. Otherwise the technical proposal will be considered non-responsive and will be returned to the bidder after being examined by the University purchase committee.

## **SPECIAL CONDITIONS OF THE CONTRACT**

### **1. Inspection of Equipments/materials.**

All Equipments/Glassware shall be subject to inspection and shall be approved by Hazara University Purchase committee/Technical Committee before the same are fabricated or installed in position. The committee may reject such materials as are considered by him to be below standard specifications, size or quality. The Contractor shall provide all labour at his own expense for handling during inspection. Any materials rejected by the committee shall not be used and shall be removed from site by the Contractor.

### **2. Work to be opened for inspection.**

All supply/works under or during the course of execution in pursuance of the Contractor, whether at site or at Contractor's workshop shall, all times, be opened for inspection and supervision of the Hazara University Purchase committee/Technical Committee at all times during the usual working hours, the contractor should either himself be present to receive the instructions or any responsible agent duly accredited in writing, present for this purpose. Instructions given to the Contractor's agent should be considered to have the same force as if these had been given to the Contractor himself.

### **3. Responsibility against damages**

Before and up to the whole of the Supply/works are completed and have been finally handed over to the University and a proper completion certificate thereof obtained by the Contractor, the Contractor shall be responsible for all and any damage caused to the materials or installed works/equipments thorough accident, improper handling, transport or any other cause what so ever and shall repair, remove or replace the same and compensate the University against all such losses.

### **4. Specifications**

The work shall comply to the requirement/ specification laid down in the B.O.Q of the tender. Quality of each item should be supreme quality.

### **5. Laboratory Test**

The Hazara University Purchase committee/Technical Committee has the power to order for conducting Equipments/material quality assurance test which he deems necessary and cost of such tests will be borne by the contractor. No claim in this regard will be entertained for payment.

**This information Must be kept in Technical proposal Envelop**

To be filled by the bidders.

1. Name of bidders: -----

2. Address: -----  
-----

3. Phone: ----- Mobile -----

4. Fax No. ----- E-mail: -----

5. NIC Tax No. ----- Sales Tax No.: -----

6. Branches (if any):

i. -----

ii. -----

iii. -----

7. Type of Business:

i. -----

ii. -----

iii. -----

8. Facilities:

i. List of technical staff with qualification and experience

ii. Authorization of distribution / dealership -----

iii. Any other: -----

9. Previous Experience (name of organization where said or like equipment supplied/installed/  
commissioned):

i.----- ii.-----

iii.----- iv.-----

v. ----- vi. -----

vii.----- viii. -----

Please enclose any supporting document

Name and signature: - ----- Date: -----

Seal:

## EQUIPMENT

S.#	Name of Equipment	Specifications	Qty	Price / Remarks
01	Microscopes with digital camera	OMAX 40X-2500X Super Speed USB3 14MP Digital Compound Trinocular LED Lab Biological Microscope <b>OR</b> 40X-2000X Trinocular Compound Siedentopf LED Microscope, Reversed Nosepiece	2	
02	Stereoscopes with digital camera	10X-20X-30X-60X Cordless Binocular Stereo Microscope with Dual LED Lights and USB Camera. <b>OR</b> 7X-45X Dissecting Circuit 144-LED Zoom Stereo Microscope with 5MP Digital Camera <b>OR</b> 3.5X-90X Black Trinocular Stereo Zoom Microscope on Single Arm Boom Stand with Heavy Duty 80-LED Ring Light & 3MP USB3.0 Digital Camera	3	
03	Graphic Processing Unit	Nvidia Tesla K80 GPU: 2x Kepler GK210 Memory size (GDDR5) : 24GB (12GB per GPU) CUDA cores: 4992 ( 2496 per GPU) Memory bandwidth: 480 GB/sec (240 GB/sec per GPU) 2.91 Tflops double precision performance with NVIDIA GPU Boost	02	
04	Multimedia Projector	Projection System DLP. Native Resolution WXGA (1280x800) or higher. Resolution Support VGA (640x480) to WUXGA (1920x1200) or higher. Brightness (ANSI lumens) 4000 or higher Contrast Ratio 13,000:1 Lamp life Normal 3000 hours or higher Eco 4000 hours or higher Smart Eco 6000 hours or higher Video Compatibility NTSC, PAL, SECAM, HDMI  OR higher specifications	02	

### Special / Mandatory Conditions

- Refurbished, Grey, smuggled or international warranty products will not be accepted in any case
- Hazara University will verify the serial numbers of the supplied items with its manufacturer. If found ambiguous, will be returned at supplier own cost.
- Manufacturer's Authorization Letter will be provided by the bidder in the name of Hazara University. The same shall be verified with the Manufacturer / issuing authority.
- Quoted product must have at least one manufacture's parts depot in Pakistan, for rapid warranty claims.
- Any product inferior to the given specification / University requirement shall be disqualified straight away.
- Hazara University shall only accept the branded equipment imported through proper channel.
- Hazara University reserve the right to increase or decrease the quantity of the items mentioned above.