



POSITION VACANT

Adv No 06/2019

The Hazara University is a Public Sector University, Chartered by the Government of Khyber Pakhtunkhwa. The University Offer the following position on regular basis

S. No.	Name of Post	BPS	No. of Posts	Required Qualification / Experience
01	Estate Officer	17	01	Master's Degree holder with minimum 5 years' experience in estate management (handling, watch & ward with knowledge of Establishment)

Terms & Conditions are available on University website www.hu.edu.pk
Registrar, Tel: 0997-414163, 414172 Fax: 0997-414111, jobs.hum@gmail.com, www.hu.edu.pk

TERMS & CONDITIONS TO BE UPLOAD ON UNIVERSITY WEB SITE:

Terms & Conditions:

1. Applicant should apply through online job portal available on Hazara University, Mansehra website jobs.hu.edu.pk and submit form along with relevant documents.
2. No column of the application form should be left blank, particularly postal address/contact number both landline and mobile must be mentioned.
3. Applicants serving in Govt./Semi Govt./Autonomous bodies should route their applications through proper channel with NOC/proper permission.
4. A Bank Draft/Deposit Receipt of Rs 1500/- in the name of Treasurer Hazara University Mansehra or on online deposit to account No. 0010027677000012, Allied Bank Limited, Hazara University Branch along with Application Form (printed from online job portal) completed in all respect including attested photocopies of all the DMCs, Certificates, Degrees, Experience certificates, CNIC (on full page), Domicile-certificate and three recent passport size photographs must be attached with the application form. INCOMPLETE APPLICATIONS WILL NOT BE ENTERTAINED AND LIABLE TO BE REJECTED. Last date for submission of documents is May 6, 2019.
5. Experience Certificate must contain Job description and BPS or equivalency of scale to BPS. Experience/ qualification gained after the last date of form submission shall not be considered.
6. The selected candidates will be governed by Rules / Regulations/statutes of Hazara University as applicable from time to time.
7. The candidates having Foreign Degree / Certificate will provide Equivalency Certificate from HEC / IBCC, Islamabad before the closing date.
8. Hazara University reserves the right to increase/decrease the number of post(s) depending upon the needs of the various departments or not to fill any post, withhold the appointment against any advertised post or to accept/reject any application without assigning any reason.
9. For updates regarding list of eligible/ineligible candidates and Test/Interview date etc, please keep visiting University website regularly.
10. Only shortlisted candidates will be called for test/interview. Short-listing of the candidates shall be made in accordance with the procedure laid down by the University.
11. Petitioners' in W/P No 1185-A/2017 in Peshawar High Court, Abbottabad Bench and Respondents in CP 4360/18 in the Supreme Court of Pakistan shall also apply.
12. No TA/DA shall be admissible.

Note: The University administration is authorized to rectify errors/omissions (if any) in the advertisement

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